



GOLF COURSE ADVISORY COMMITTEE MEETING MINUTES

Thursday, January 19, 2023

245 E. Bonita Ave.

Council Chambers Conference Room

1. **Call to Order:** Mr. Badar called the meeting to order at 7:31 A.M.

2. **Roll Call**

Present: Jesse Ash, San Dimas Public Member
Emmett Badar, San Dimas Mayor
Rick Crosby, La Verne Mayor Pro Tem Representative
Don Green, San Dimas Public Member

Chris Constantin, City Manager
Scott Wasserman, Director of Parks & Recreation
Joseph Jones, Recreation Manager
Brian Bode, SDCGC General Manager
Trip Stevens, SDCGC Manager

Absent: JR Ranells, La Verne Assistant City Manager

3. **Approval of the October 20, 2022 Regular Meeting Minutes**

Mayor Badar moved to approve the minutes of the October 20, 2022, Golf Advisory Committee regular meetings, seconded by *Mr. Ash* and approved unanimously.

4. **Administrative Report**

A. Parks and Recreation Director, *Mr. Wasserman* had no committee updates.

5. **Review of the Monthly Revenue Reports**

Mr. Wasserman provided the monthly revenue report numbers.

A. Money Market Account balance reported at \$2,500.00.

B. Golf Course Capital Improvement Projects balance reported at \$739,206.78.

C. Restaurant Improvement Account balance reported at \$21,245.07.

D. Water Account Fund balance reported at \$546,912.29

6. Golf Course Manager's Reports

Mr. Stevens provided the monthly revenue report numbers.

A. General Update

Mr. Stevens states they are looking to hire an assistant superintendent.

Mr. Stevens references the current golf course operations being 7 days a week on 9-minute tee time intervals. Resulting in tee time reservations staying on track.

Mr. Stevens reported tree trimming completed in mid-November. The current weather conditions with the heaving rain and the ferrous applications resulting in deep green turf color.

Mr. Stevens comments of a new beverage cart coming next month.

B. Quarterly Financial Report was read with Quarter 4 generating \$119,650 in tournament green fee-cart revenue.

C. Banquet Room Update

Mr. Stevens reviews the Clubhouse progress and reports the water plumbing is 80% complete and the gas line plumbing has not yet begun. He also states the framing is completed but the roof work has been delayed due to the weather. The fire suppression system is in place and pending inspection by the Fire Department. Contractor estimates mid-June 2023 for completion.

Mr. Constantin questioned were the delays due to the City process or is it from staffing issues.

Mr. Stevens states the plans approval process took too long and in 3 occasions the plans needed revisions and went back and forth.

Mr. Crosby inquires if fire hydrants cause any delays. *Mr. Constantin* confirms the Fire Department is usually a delayed process.

Mayor Badar comments on the good job the Golf Course is doing during the construction.

Mr. Ash compliments the Golf Course staff's attitudes is up and good team.

Mr. Green comments he drove through the course and received a lot of compliments on the greens due to no dead spots. He states he expected to see tire marks and holes from the rain. *Mr. Stevens* confirms the superintendent assess the course every day.

Mr. Bode displayed image of the Ventura Golf Course and due to the rain, it looks like a swamp.

Mr. Wasserman states correction in the Finance report with Capital account and states there was a deposit of \$32,000 in September in an error and when Finance Department caught the error they removed it, causing the balance to be negative in September 2022.

Mr. Bode asked if that money may need to be accessed from the general account into that account to make up for the deficit. *Mr. Wasserman* states that it should not because it came from insurance error not CIP account. *Mr. Constantine* confirms that it should be addressed with the Insurance Company and if City needs to get involved to resolve issue.

Mr. Bode states he is waiting for the increase in CIP funds, he has some groups in mind to join on a regular basis to assist with funding.

Mayor Badar inquires if there will be an issue with the Diamond Bar opening and the impact it will have the Golf Course banquet room reservations. *Mr. Bode* states Diamond Bar is expected to open in May and it may have an impact to the San Dimas Golf Course banquet room opening in June.

Mr. Constantine states if there is a way of doing a geographical breakdown from the visitors. *Mr. Stevens* confirms that addresses can be collected but no other details are currently collected from the customers.

7. Oral Communications

No oral communications presented.

8. Adjournment

The meeting was adjourned at 8:21 a.m. The next regularly scheduled committee meeting will be on July 20, 2023 at 7:30 a.m.

Management Aide